

INDIANA DATA AND COMMUNICATIONS SYSTEM

COMMITTEE MEETING

December 3, 2002

The IDACS Committee met on Tuesday, December 3, 2002 at 10:30 a.m., at the Warren Township Library, with the following members in attendance:

Major Daniel Meek (Acting Chairman)	Don Kottlowski
F/Sgt. Raymond Benn	David Mollenkopf
Deborah Cook	D. Michael Paxton
Mike Dearing	Cindy Snyder
Gerald Gagne	Harold Williams
Advisory members present:	Sergeant John Clawson
	Sergeant John Richards
	Carrie Hampton
	Dave Smith

OPENING COMMENTS

Acting Chairman Dan Meek called the meeting to order at 10:30 a.m., with a quorum and introduced himself to the audience. Chairman Fred Pryor is in Texas for a meeting and he is serving as his proxy.

CORRECTIONS/ADDITIONS TO MINUTES OF THE SEPTEMBER 3, 2002 MEETING

Cindy Snyder made a motion, seconded by Mike Dearing to accept the minutes, with corrected wording on the second page. The motion passed unanimously.

OLD BUSINESS

IDACS 2000 Upgrade

Mr. Dave Smith gave a summary on the status of the IDACS 2000 Upgrade at this time including the testing with NCIC. Upcoming is the deployment of the DataMaxx Client Workstation out to the ISP wide-area network connections; this will be occurring over the next several weeks. We are planning for the weekend of January 18th for the cutover to the new system and as mentioned earlier, we will continue to support the old network until February 2004. There will be several hours, probably late evening or overnight, that the IDACS system will be down when the cut-over takes place. Mr. Smith referred to an IDACS/NCIC 2000 Project sheet that was passed out at the meeting

(attached to the minutes), which includes information regarding the IDACS circuit upgrade for those who will be able to move over to the new system soon and the contact information for the Intelenet Commission. Mr. Smith also discussed Train the Trainer sessions that will be held around the state, conducted by DataMaxx, probably at an ISP facility if a network connection can be arranged there. He also went over the tasks that were remaining before the finalization.

Mr. Smith informed everyone they can now refer to the IDACS Web Page, it is up and running at [href="www.in.gov/isp/idacs"> www.in.gov/isp/idacs](http://www.in.gov/isp/idacs)

Mr. Gagne asked some questions from Mr. Smith and Mr. Dearing, followed by a discussion.

Ms. Snyder asked the Chairman about having Line Meetings in Area meetings; a lot of agencies are very confused and frustrated. It was discussed at her Area meeting to request these meetings be set up. The Chairman will get with Major Pryor and see if they can facilitate setting something up. Mr. Smith and Mr. Paxton also added to the discussion.

FAX - IDACS/NCIC System Data

Mr. Dearing re-capped the discussions at the last meeting regarding a resolution from the Committee on faxing IDACS/NCIC system data. Ms. Snyder stated that in their Area meeting there were concerns of "misdialing" when using a fax for the system data. Mr. Dearing stated that #1 in the Resolution covered that the transmitting agency assumes responsibility. Nothing says that because it states, yes, you can fax system data, that an agency is required to do so. Any agency can decide that their policy will be to not fax system data.

After further discussions Mr. Paxton suggested that the #5 Resolution say, "Any agency, may at their discretion, refuse to either send or receive a fax of system data and if it so refuses, the other agency will use other approved means to transmit the information".

Mr. Gagne made a motion, seconded by Ms. Snyder that the following Resolution be passed:

1. The transmitting agency assumes responsibility for any information that is released to unauthorized persons.
2. The person or agency receiving the data must be authorized to receive it.
3. An authorized person is at the fax machine when the information is transmitted.
4. A dissemination audit trail shall be maintained by both agencies.
5. Any agency may at their discretion, refuse to either send or receive a fax transmission of system data.

Majority voted "yes", two (2) "no" votes. Motion passed on the Resolution.

NEW BUSINESS

New Agencies/Additional Terminals

After receiving favorable recommendations from the System Security Officers and the System Coordinator, the following new terminal agencies and additional terminals have been approved.
(See the enclosed attachments to the minutes).

Terminal Operators Approved

After receiving favorable recommendation from the System Coordinator, the Chairman approved five (5) IDACS operators with an arrest record. The decision was based on there being no felony convictions.

IDACS Coordinator Report

Mr. Dearing reported the Sex Offender File is now in production, the section for the IDACS Manual and Lesson Plan are being printed. When finished, a copy will be mailed to all agencies for the IDACS Manual. Indiana Law requires the sex offender to register with the County Sheriff in the county they live in, work in, go to school in, etc. For investigative purposes, each county that registers a sex offender should enter the offender into IDACS/NCIC. There will be training classes offered for those agencies that make entries for a Sheriff Department as soon as possible.

Also, it was announced that Terminal Agency Agreements would be mailed sometime in January; they are in the process of being printed.

IDACS Security Officer's Reports

Sgt. John Clawson issued one (1) Notice of Violation to the Hancock County Sheriff Department because they had not corrected records from the previous audit.

Sgt. Clawson reminded the agencies that NCIC will now be looking at timely entries for a compliance issue. They are saying about seventy-two (72) hours.

Sgt. John Richards also issued one (1) Notice of Violation to the Harrison County Sheriff Department for improper release of BMV information and failure to notify IDACS of the violation.

AREA REPRESENTATIVE'S REPORTS

Area I Harold Williams - Next meeting will be December 17th at 10:00 a.m. EST, (9:00 a.m. Central) at the Lafayette State Police Post at Lafayette, IN. Kelly Dignin, an IDACS Trainer will be there and she has a number of issues she wants to address.

Area II Cindy Snyder - They held a meeting in October in Huntington County, with twenty-six (26) present. Issues discussed were the Line issues already brought up, Protective Orders and having training on the Protective Orders, clarification on the Brady Bill, who can and who cannot use it, and the situation on the State Amber Alert, that they brought up before, they would like the IDACS and NCIC information added. Vivian Nowaczewski, the IDACS Trainer is going to do some research and put it in the newsletter.

Area III Gerald Gagne - Regional meeting was held September 25th, with about thirty (30) people attending. Holding it at the Aztar, helped bring in some new attendees. Information from the last couple of state meetings was discussed.

Area IV Deborah Cook - They held their meeting on December 2nd at the Rushville Police Department, with nine (9) in attendance. The big topic of conversation was the new system, with several questions from

the audience. IDACS personnel were attending to answer their questions.

The spring meeting will be scheduled at a later date.

Area V David Mollenkopf - Their meeting was on November 20th
with nine (9) in attendance at the IPD Academy.

OTHER NEW BUSINESS

None

GENERAL DISCUSSION

Mike Dearinger shared information on the new system he received the day before. Hit Confirmations - when it is determined it is a valid "hit", you can right click on the mouse and it will pull up the Hit Confirmation Request and populate the Request with the pertinent information automatically and you only need to fill in the remainder. If you receive a "Hit Confirmation Request" when you make your reply, it will do the same thing for you.

AUDIENCE QUESTIONS/COMMENTS

Mr. Dearinger was asked from the audience about the installation cost for each agency. He stated there would be a one-time cost that can range from \$1,500.00 to \$2,000.00 or \$2,500.00, depending on the agency and what they will require. Monthly phone bills will be not more than \$500.00, per agency.

ADJOURNMENT

Tom Debaun made a motion to adjourn the meeting.

There being no further questions or comments, the Chairman called adjournment to the meeting. **Next meeting will be Tuesday, March 4, 2003, (10:30 a.m.) at the Indiana State Police Museum.**